

COMMUNITY PROGRAMS

OUR COMMITMENT:

Billings Bridge Shopping Centre is a proud contributor and supporter of countless community groups in Ottawa and surrounding areas. To help non-profit groups raise much-needed funds, Billings Bridge Shopping Centre offers complimentary exhibition space for displays and many other creative events.

If you are involved in a non-profit organization and wish to gain added exposure or to raise funds through your own special event at Billings Bridge Shopping Centre, forward your proposal to:

Billings Bridge Shopping Centre
2277 Riverside Drive, Suite 208
Ottawa, ON
K1H 7X6
Attention: Greta Bloskie, Marketing Director
Fax: (613) 733-7233
Email: gbloskie@20vic.com

Event proposals must be submitted at minimum 4 weeks prior to the event date. Requests are processed on a first come, first served basis.

(Please note your organization will be required to provide proof of Commercial General Liability insurance coverage in the amount of \$2,000,000, sample attached.)

Please include all applicable information with your proposal:

- Date of Event dd/mm/yy
- Time of day of event
- Event proposed by (name of organization)
- Contact phone, fax and email
- Why are you interested in holding an event at Billings Bridge Shopping Centre?
- Name of proposed event
- What is being promoted
- Who is benefiting from the event
- Location request in Billings Bridge Shopping Centre
- Space requirements
- Sponsors involved
- Giveaways